

CONSTITUTION

A **NAME**

The group's name is *Walkabout Wrexham and District*

B **THE PURPOSES OF THE GROUP ARE :-**

To promote and provide opportunities for led walks in Wrexham County Borough and its neighbouring counties, in order to increase healthy living, physical activity and social and mental well being.

C **CARRYING OUT THE PURPOSES**

In order to carry out the purposes, the Committee has the power to :-

- (1) raise and spend funds, receive grants and donations
- (2) co-operate with and support other groups with similar purposes
- (3) provide insurance for volunteer walk leaders and affiliated groups
- (4) do anything else within the law which is necessary to achieve the purposes
- (5) invite external organisations to advise the group in their specific capacities

D **MEMBERSHIP**

The Committee may admit to membership anybody aged 18 and over who supports the purposes of the group. People who wish to become a member should apply to the Committee. Membership lasts for 3 years and may be renewed. The Committee will keep an up to date membership list (compliant with the Data Protection Act 1998).

Each walk wishing to receive insurance through the group must be represented by a walk leader in attendance at, at least 2 meetings per year. Each individual walk leader who is not linked to a walk, must also be in attendance at, at least 2 meetings per year. Absence for 3 or more meetings will result in the insurance for the walk or walk leaders being cancelled unless there is good reason received by the chair before the third or following meeting. Notice must be provided in writing 7 days before the third or following meeting. Notice of insurance cancellation will be provided in writing to the official representative of the walk or the walk leader.

The Committee may expel someone from membership, provided it is in the best interest of the group to do so, and they are given the right to be heard by the Committee before the decision is made. They can be accompanied by a friend.

E **ANNUAL GENERAL MEETING - AGM**

- (1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda.
- (2) There must be at least 4 members present at the AGM.
- (3) The Committee shall present the annual report and accounts.
- (4) Any member may put themselves forward for election as a Committee member at the AGM.
- (5) Every walk will be represented by a committee member on the committee. Each

walk will receive one vote to be used by the representative committee member.

- (6) Members shall elect the committee and a representative committee member for each walking group. One third of these will retire on rotation at each AGM and may stand for re-election.

F **COMMITTEE**

- (1) The Committee shall hold at least 4 meetings each year. They will elect a chair, treasurer and secretary at their first meeting.
- (2) At least 3 Committee members must be at a committee meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) The Committee must keep accounts which may be viewed by any member on request.
- (4) During the year, the Committee may appoint up to 2 extra members on to the Committee who will stand down at the next AGM but are eligible for re-election.
- (5) The Committee may make reasonable additional rules for the proper conduct and management of the group. These rules must not conflict with this constitution or the law.

G **MONEY**

- (1) Funds must be held in the group's bank account. All cheques must be signed by 2 Committee members. Accounts must be audited annually.
- (2) Funds cannot be used to pay Committee members except to refund legitimate expenses.
- (3) Funds and property must only be used for the purposes of the group.

H **SPECIAL GENERAL MEETINGS**

Special General Meetings may be called by the Committee for the following reasons. All members must be given 14 days notice and told what change is proposed.

- (1) **Changing the Constitution** - The constitution may be changed by a two thirds majority of committee and members present and voting at a Special General Meeting.
- (2) **Emergency Special General Meetings** – to allow the committee and members to decide on important issues.
- (3) **Winding up** – the group may be wound up by a two thirds majority of committee and members present and voting at a Special General Meeting. Any money or property remaining after payment of debts must be given to a group with similar (charitable) purposes.

J **SETTING UP THE GROUP**

This constitution was adopted on 15th December 2009 by the people whose signatures appear below. They will be the Committee until the first AGM, which must be held within one year of this date.

Signed

Print name and address

